




The Deputy Secretary of Energy
Washington, DC 20585

May 27, 2003

MEMORANDUM FOR HEADS OF DEPARTMENTAL ELEMENTS

FROM: KYLE E. MCSLARROW 
SUBJECT: Working Capital Fund Board Membership

The Department's Working Capital Fund has been a useful tool for financing common administrative services. Since fiscal year, 1997 the Department has reduced administrative costs and expanded customer and supplier flexibility through the businesses that have been created.

These businesses are overseen by a Board that is responsible for developing market-like pricing policies to support the Department's objectives. The following organizations will constitute the Board starting in June 2003 and will serve until new appointments are made:

Management, Budget and Evaluation (Chair)
General Counsel
Chief Information Officer
Civilian Radioactive Waste Management
National Nuclear Security Administration
Energy Efficiency and Renewable Energy
Energy Information Administration
Environment, Safety and Health
Environmental Management
Fossil Energy
Nuclear Energy, Science and Technology
Independent Oversight and Performance Assurance
Policy and International Affairs
Power Marketing Administration Liaison Office
Science
Security
Worker and Community Transition (to include the proposed Legacy Management organization)

Organizations on the Board are expected to represent the corporate needs of the Department. Heads of these organizations should designate Board meeting attendees who understand these needs and can speak for their organizations. Please contact Mr. Howard Borgstrom, Fund Manager, electronically or by telephone at (202) 586-5923 to identify the persons to be notified of upcoming meetings.

Thank you for your cooperation.